



**ANNOUNCING
DIRECTOR OF APPLICATION SOFTWARE AND INTERNET SERVICES**

POSITION: Director of Application Software and Internet Services

THE COLLEGE: Zane State College was established in 1969 and is located in Zanesville in southeastern Ohio, just 55 miles east of Columbus on I-70. The College is situated on a beautiful campus that it shares with Ohio University- Zanesville. The student headcount for credit enrollment during the fall of 2010 was approximately 2,700, with additional students enrolled in non-credit courses and business and industry training. The College offers career-oriented technical education curricula leading to applied associate degrees in nearly 30 fields of Business, Engineering, Health, Natural Science, and Public Service as well as transfer degrees in the Associate of Arts and Associate of Science. Numerous articulation agreements are in place with four-year colleges and universities for students wishing to pursue bachelor's degrees. The College is accredited by the North Central Association of Colleges and Schools, The Higher Learning Commission. It is governed locally by a Board of Trustees and operates under statewide coordination by the Ohio Board of Regent

POSITION DESCRIPTION: Provide leadership, vision and technical support of software applications, internet services and data management. Provide day-to-day, production support to ERP and other administrative applications. Support includes troubleshooting production issues, analysis of setup and procedural changes, system administration, custom modifications and query/report development. Prioritize, monitor and manage work order resolution. Manage and develop Internet Services activities, including engaging use of interactive media, portals, social networking and other emerging technologies in the marketing and overall communication needs of the College. Implement and manage data availability for ad-hoc analysis, report cards, dashboards and warehousing. Maintain and develop vendor and consultant relationships related to both existing and proposed solutions, including evaluation and recommendation of vendor software packages and tools. Support customer and client software training needs. Foster a continuous quality improvement and customer service-oriented approach to supporting clients. Ensure appropriate integration and utilization of standard project management concepts, methodologies and tools in all projects relating to application software, data management and Internet services.

QUALIFICATIONS: A minimum of an associate's degree required, preferably in technology related field required – bachelor's degree preferred. Successful candidate will be required to work towards a bachelor's degree upon employment. Excellent verbal and written communication skills. Excellent customer relations demeanor. Minimum of five years of progressively responsible IT experience required, including a solid combination from the following: five years technical knowledge and experience in application development and support and/or three years of experience in supporting development, enhancement and modification of large, enterprise-wide relational/ERP systems and/or two years of experience in an IT supervisory or management capacity; management of application development teams or ERP support teams preferred and/or one year in a capacity that directly or indirectly supports end-user query/reporting access to business data (i.e., data modeling, data analysis, database development/support, query/report development) and/or one year in a capacity that directly or indirectly models and supports the use of interactive media with regard to engaging use of the Internet for marketing and communications.

EMPLOYMENT: This is a 12-month position. Excellent benefits including medical, dental, vision, life, and retirement.

APPLICATION: Interested applicants must submit a Zane State College application form, cover letter, resume, and college transcripts (unofficial are acceptable at this time). **For full consideration, all documents mentioned above must be submitted together by the application review date. Review of applications will begin on October 24, 2011.** The search will continue until position is filled.

CONTACT: www.zanestate.edu OR Human Resources Department; 1-740-588-1285

ZANE STATE COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER

Zane State College does not discriminate on the basis of race, color, national origin, sex, veterans, or disabilities, which are not related to performance. Zane State College's policies and practices concerning employment of academic and non-academic personnel and concerning the admission and treatment of students follow Federal Guidelines set forth in Title VII, Title IX, and Section 504.

INTERNAL COMMUNICATION – Tuesday, October 4, 2011