

Zane State College

College Credit Plus Program (CCP)

2016-17 Guidelines

The College Credit Plus program can help students earn college and high school credits at the same time by taking college courses from Zane State College. The purpose of this program is to promote rigorous academic pursuits and to provide a wide variety of options to college-ready students. Taking a College Credit Plus course from the College is free, which means no cost for tuition, books or fees

Preparation

Home high school personnel must advise students and parents of the advantages and disadvantages of participating in the program prior to the student applying for entry into the program. In addition, the high school is responsible for explaining the equivalency, or lack of equivalency, of a given course at Zane State College in meeting high school graduation requirements with approval of the home high school. Each Zane State College class has specific requirements for eligibility. The high school counselors and Zane State College representatives will review each student's academic history to determine placement into classes.

All CCP applicants must take the reading, writing, and math assessment (placement test). This may take place at the high school or a Zane State College campus. ACT/SAT scores MAY be used to substitute for one or more parts of the placement test.

On Campus CCP students

Students participating in CCP by taking classes on a Zane State College campus (Zanesville or Cambridge) must submit the following items:

- College Credit Plus program application
- High school transcript
- Letter/recommendation/release from the high school attesting to the student's approval to participate and that counseling has taken place. It is recommended that this letter have the following signatures: school official, student, and parent/guardian
- Placement test or ACT/SAT scores
- Your high school will require additional forms – please check with your school counselor

On campus CCP applicants must attend an initial orientation session at Zane State College. This orientation session will be specifically for students entering the CCP on the College campus and will review Zane State College's academic expectations, procedures, practices, and policies. All parents or prospective students are strongly advised to attend this orientation session, usually held in May.

Additionally, on campus CCP applicants must meet with the campus CCP advisor, Paul Young, prior to registration each semester for advising and registration.

Home high school CCP students

Students participating in CCP by taking classes at their home high school will be required to submit a College Credit Plus program application. They must also take the reading, writing, and math assessment (placement test). This may take place at the high school or a Zane State College campus. ACT/SAT scores MAY be used to substitute for one or more parts of the placement test.

Registration and advising for classes held at the home high schools will take place through the school counselor's office, just as regular high school classes. Any counselor providing advising and registration will have a copy of the student's high school transcript on hand during that process. School counselors will work with Zane State College representatives to help determine proper placement of students in college classes.

**Questions regarding the College Credit Plus program should be directed to:
Paul Young at 740-588-1225 or pyoung@zanestate.edu**