



Accounting and Bookkeeping Certificate (AB-1) Course of Study 2016-2017

First Semester I (Fall)					Second Semester I (Spring)					Summer Session I				
Course ID	Course Name	T/B/G	Credits	Ck off	Course ID	Course Name	T/B/G	Credits	Ck off	Course ID	Course Name	T/B/G	Credits	Ck off
ACCT 1110	Accounting I	T	4		ACCT 1120	Accounting II	T	4						
BMCA 1010	Introduction to Microcomputer Concepts & Applications	B	3		ACCT 2050	Computer-Aided Accounting	T	3						
BUSM 1510	Microeconomics	G	3		ACCT 2310	Auditing	T	3						
ENGL 1500	Composition I	G	3		BMCA 1200	Excel	T	3						
FYEX 1010	First Year Success Strategies	G	1		ENGL 2500	Composition II	G	3						
	*Mathematics Elective	G	3											
	Total:		17			Total:		16			Total:		0	

Curriculum Summary: General (G)/ Basic (B) = 16 Hours

Technical (T) = 17 Hours

Total Curriculum Hours= 33

Third Semester II (Fall)					Fourth Semester II (Spring)					Summer Session II				
Course ID	Course Name	T/B/G	Credits	Ck off	Course ID	Course Name	T/B/G	Credits	Ck off	Course ID	Course Name	T/B/G	Credits	Ck off
	Total:		0			Total:		0			Total:		0	

NOTE: Students must complete the computer literacy requirement in order to graduate which may be met through competency testing or completion of a program specific computer course. Refer to the degree audit and consult with the program advisor for the appropriate course(s) that meet the computer literacy requirement.

***ADDITIONAL INFORMATION ON REVERSE**

Accounting and Bookkeeping Certificate

Course of Study 2016-2017

Page 2

Mathematics Electives		
MATH 1240	Algebra & Trigonometry I	4
MATH 1250	Algebra & Trigonometry II	4
MATH 1340	College Algebra	4
MATH 1350	Pre-Calculus	5
MATH 2250	Introduction to Calculus	3
MATH 2270	Statistics	3
MATH 2510	Calculus I	5
MATH 2520	Calculus II	5