

# MID-EAST

## Career and Technology Centers

Application for Admission  
2016 - 2017



[www.mideastctc.org](http://www.mideastctc.org)

# PROGRAMS AVAILABLE

## BUFFALO CAMPUS

**Auto Technology** – Work on brakes, electrical systems, manual drive trains, axles, suspension, steering and engine performance.

**Building Trades** – Learn masonry, electrical and plumbing installation, welding, carpentry, painting and drywalling.

**Business Employability Skills Training (BEST)\*** – Prepares students for entry-level positions in a business environment.

**Computer Support Technology** – Install operating systems and software to computers you build/repair. Learn networking, technical assistance, and managing information systems.

**Commercial Art** – Learn the graphic skills to produce layouts and illustrations for advertising and instructional manuals.

**Dental Assisting** – Learn general health and laboratory skills, dental office and radiographic procedures and dental specialties.

**Health Technology** – Introduction to the world of health care, patient care skills, and laboratory skills. Explore the many career opportunities in health care.

**Vet Assisting & Animal Care** – Learn to support veterinarians and technicians by cleaning and maintaining equipment, feeding, exercising and grooming patients, preparing and sanitizing surgery suites, restraining and handling patients, and clerical and administrative work.

**Welding Technology** – Learn blueprint reading, shielded arc welding, thermal cutting, gas metal arc and oxyfuel welding.

**Work And Gain an Education (WAGE; formerly Career Based Intervention)\*** – Develop experience, attitude and ability to become successfully employed.



## ZANESVILLE CAMPUS

**Administrative Office Professional** – Learn office technology, medical or legal terminology and office support functions.

**Auto Collision Technology** – Remove dents, straighten bent frames, paint and replace parts.

**Business and Finance** – Did you know that more high school graduates major in business than any other college major? This new program teaches students to solve real-world business problems involving interesting projects.

**Building Maintenance\*** – Learn about cleaning procedures in various environments as well as lawn care.

**Carpentry** – Learn basic skills to form, frame and finish projects using carpentry tools and woodworking machines.

**Computer Networking / Electronic Technology** – Learn to design, install, and build networks while working towards Cisco Network Association, CompTIA Network+ and A+ Certifications.

**Cosmetology** – Work with customers in styling, shaping and coloring hair, giving facials, nail sculpting and manicuring.

**Criminal Justice** – Learn defense tactics, criminal and traffic laws and enforcement and emergency procedures.

**Custodial Services\*** – Gain hands-on experiences needed to obtain an entry-level position in a custodial occupation.

**Diesel Technology** – Repair gasoline and diesel engines, chassis, electrical systems, drive-train and brake systems.

**Digital Media** – Develop skills in audio and video production using digital technology.

**Early Childhood Education** – Study healthy learning environments and social and emotional growth of young children.

**Electrical Trades** – Learn electrical safety and installation of wiring and electrical fixtures.

**Environmental Control Systems (HVAC)** – Work on gas, oil, and electric furnaces, heat pumps, brazing projects, air conditioning and refrigeration systems.

**Health Technology** – Introduction to the world of health care, patient care skills, and laboratory skills. Explore the many career opportunities in health care.

**Natural Resource Conservation** – Explore a variety of areas including equipment operation, forestry, soil conservation, fish and wildlife management and landscaping and greenhouse management.

**Power Line Technician** – Learn electrical safety procedures, electrical equipment usage and electrical devices installation while training to become an electrical lineman.

**Practical Nurse** – Learn health care procedures including patient care, treatment and medication administration.

**Precision Machining** – Learn to program and operate the machines that shape the world. Prepare for work or college on state-of-the-art equipment.

**Restaurant Operations\*** – Learn food preparation, restaurant operations, customer relations and safety precautions.

**Robotics, Automation & Design (RAD)** – Learn about automatically controlling machines, creative designing and the expanding field of engineering.

**Welding Technology** – Learn blueprint reading, shielded arc welding, thermal cutting, gas metal arc and oxyfuel welding.

## OFF CAMPUS

**Pathways to Engineering\*** – Prepare for post secondary education leading to an engineering career. Classes held at Zane State College.

View program descriptions at [www.mideastctc.org](http://www.mideastctc.org)

\*..... Special Admission Requirements

## Intent to Participate in College Credit Plus 2016-2017

Date \_\_\_\_\_

**AFTER APRIL 1, 2016 WILL REQUIRE SPECIAL PERMISSION FROM MECTC'S SUPERINTENDENT.**

Student Name \_\_\_\_\_

By signing below, I declare my intent to participate or in the College Credit Plus (CCP) program. I understand that CCP is optional and signing this form does not require that I participate during the coming school year; nor does it guarantee acceptance into MECTC or CCP courses. I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or if I choose not to participate for some other reason.

Additionally, I certify that I will attend the meeting held at my local school district to receive counseling. I realize this meeting will take place sometime before March 30th and that it does not guarantee acceptance into a MECTC program or CCP course(s). Rather, said meeting will inform me about the CCP program concerning the rules and regulations for both my school (be it my local high school or MECTC) and the college, and will ensure that I understand my responsibilities, the benefits and possible risks of participating in the CCP program.



Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_



# APPLICATION FOR ADMISSION

**Applicant Information:**

Last Name	First Name	Middle Name	Date of Birth ____/____/____	Partner High School: <input type="checkbox"/> Buckeye Trail <input type="checkbox"/> Caldwell <input type="checkbox"/> Cambridge <input type="checkbox"/> Crooksville <input type="checkbox"/> John Glenn <input type="checkbox"/> Maysville <input type="checkbox"/> Meadowbrook <input type="checkbox"/> Philo <input type="checkbox"/> Shenandoah <input type="checkbox"/> Sheridan <input type="checkbox"/> Tri-Valley <input type="checkbox"/> West Muskingum <input type="checkbox"/> Zanesville <input type="checkbox"/> Other _____
Address (Street, Rte. or PO Box)	City	Zip	Place of Birth (City, State)	
Social Security Number	Home Number	Parent Cell Number		
Parent E-mail Address		Language Spoken at Home <input type="checkbox"/> English <input type="checkbox"/> Other _____		
Applicant's Guardian: <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Both <input type="checkbox"/> Other: _____		Applicant Lives With: <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Both <input type="checkbox"/> Other: _____		
<b>Parent/Guardian (Relationship to Child)</b>		<b>Parent/Guardian (Relationship to Child)</b>		
Name: _____		Name: _____		
Work Phone: _____		Work Phone: _____		
Cell Phone: _____		Cell Phone: _____		
Email: _____		Email: _____		
Address: _____		Address: _____		

If parents/guardians are divorced/separated, do court documents limit contact with the applicant?  Yes  No  
 A copy of these documents must be provided to the Student Services Office before the start of the school year.

**CAREER-TECHNICAL PROGRAM CHOICE -**

Current Grade  10  11  12

**CAMPUS**

1st \_\_\_\_\_  Buffalo  Zanesville

2nd \_\_\_\_\_  Buffalo  Zanesville

**STUDENTS**

What do you expect to learn from your first choice program request?

If unable to be placed in my first choice, I would consider my second choice because:

STUDENTS AND PARENTS: Permission is granted for my son/daughter to apply for admission to Mid-East. I also hereby grant permission for the local school district to transfer requested student records to Mid-East. As a parent/guardian, I recognize that it is my responsibility to plan with my son/daughter's associate school counselor regarding any deficiencies.

Parent comments (required): \_\_\_\_\_  
 \_\_\_\_\_

**I understand by signing this application I must attend a minimum of five (5) days at Mid-East unless I withdraw my application in writing by June 1. I will also be responsible for all fees related to my program.**

Signature of student applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

The Board of Education does not discriminate on the basis of religion, race, color, national origin, sex, disability, military status, ancestry, age or genetic information in its programs, activities or employment.



1. Please be sure to sign the permission to release student OGT scores on previous page.
2. You have now completed the student portion of this application.
3. Please return it to your associate high school guidance counselor.

**This side of the Application is to be completed by the Associate High School Counselor**

Student name: \_\_\_\_\_ SSN: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Open enrollment student?  Yes  No

If yes, district of residence: \_\_\_\_\_

Current grade level: \_\_\_\_\_ Current G.P.A.: \_\_\_\_\_ Credits earned prior to this school year: \_\_\_\_\_

Attendance record (please mark the # of days absent to date): 9th \_\_\_\_\_ 10th \_\_\_\_\_ 11th \_\_\_\_\_ 12th \_\_\_\_\_

Reasons for over 10 days of absence: \_\_\_\_\_  
\_\_\_\_\_

Discipline record:  No Infractions  Report Attached

Extenuating circumstances: \_\_\_\_\_

Possible deficiencies for graduation (failures/unmet requirements):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Is student enrolled in credit recovery?  Yes  No  Anticipated

If yes, list courses and credit recovery providers: \_\_\_\_\_  
\_\_\_\_\_

**Associate High School Counselor Application Check-Off**

Attendance  Discipline Report  Transcript  Attachments

**Counselor comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date application received: \_\_\_\_\_

Associate High School Counselor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Transcripts and discipline reports must be attached before application can be processed.**

**Mid-East CTC Office Use Only**

**Date received:** \_\_\_\_\_ **Campus: Buffalo or Zanesville**

**Program:** \_\_\_\_\_

Accepted  Waiting List  Probation  Not Accepted

**Comments:** \_\_\_\_\_

Mid-East Counselor signature \_\_\_\_\_ Date \_\_\_\_\_



# Application for Admission

Return to: Zane State College Admissions Office  
1555 Newark Road, Zanesville, OH 43701

## Student Information

1. Name \_\_\_\_\_  
Last First Middle
2. Previous Name \_\_\_\_\_  
Last First Middle Social Security Number
3. Mailing Address \_\_\_\_\_  
City State Zip County
4. Phone Number (\_\_\_\_) \_\_\_\_\_ 5. Date of Birth (mm/dd/yy) \_\_\_\_\_
6. Gender:  Male  Female 7. E-mail \_\_\_\_\_
8. Have you resided in Ohio for the past 12 months?  Yes  No, previous state: \_\_\_\_\_
9. What is your country of citizenship?  U.S.  Other, please specify: \_\_\_\_\_

## Demographic Information

Your response is voluntary. Information will not be used in a discriminatory manner and will remain confidential as to the individual, but may be used in general submission data.

10. Are you Hispanic?  Yes  No 11. Are you a Nonresident Alien?  Yes  No
12. Please select one or more of the following categories to describe yourself:  
 American Indian or Alaska Native  Native Hawaiian or Other Pacific Islander  
 Asian  White  
 Black or African American

## Additional Information

13. If male, aged 18 to 26, are you registered with the Selective Service?  Yes  No
14. Are you a military veteran?  Yes  No
15. Have you ever participated in any of the following programs:  High School Tech Prep  Post Secondary  REACH

## Previous Education

**High School:** List high school and/or vocational schools attended with the most recent first.

Name of High School	City/State	Graduation Date

If you are not a high school graduate, have you passed the GED?  Yes, date received: \_\_\_\_\_  No

**Colleges:** List all colleges attended with the most recent first (attach extra sheet if necessary). Official transcripts must be submitted to receive transfer credit.

Name of College	City/State	Graduation Date

**Enrollment Information**

Planned session of enrollment:

- Fall (August)
- Spring (January)
- Summer (May)
- Year \_\_\_\_\_

Admission Status (check all that apply):

- First time at Zane State College (after high school graduation)
- Transferring to Zane State College from another college or university
- Transient student, enrolled and returning to another college

Goal of Enrollment (select one):

- Associates Degree
- Certificate
- Non-Degree Seeking

I will be attending (select one):

- Full-time
- Part-time

My planned program of study is: \_\_\_\_\_

Reason for Attending (check all that apply):

- To earn an associate degree
- To earn a one-year certificate
- Taking courses for personal interest
- Taking select courses to transfer to another college
- To earn an associate degree and then transfer to another college
- Taking select courses to qualify me for a new job
- Taking select courses to improve job qualifications
- Taking select courses for high school graduation

**Emergency Contact Information**

In the event of emergency, notify:

Name: \_\_\_\_\_

Last First Phone Number

Name: \_\_\_\_\_

Last First Phone Number

**Release of Information**

I grant permission for Zane State College to release my name, photograph, address, telephone number, e-mail address, college major, participation in officially recognized activities and sports, dates of attendance, degree and awards received (including Dean's List) and most recent previous educational agency or institution attended to news media or other appropriate agencies.

- Yes
- No\*
- Initial to acknowledge: \_\_\_\_\_

\*Those who opt 'No' must contact the Marketing and Communications Department at 740-588-1224

I affirm that the information which I have provided on this application form is complete and correct, and any omissions or falsification will result in denial of admission or immediate dismissal. I will request an official transcript be sent to Zane State College from each college that I have attended.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

Entered by \_\_\_\_\_ Student I.D.# \_\_\_\_\_

# PATHWAYS TO ENGINEERING

## RECOMMENDATION FORM

**Students:** Please ask two teachers to complete Recommendation Forms. At least one must be from a math or science teacher.

**Teachers:** Please submit this form directly to guidance counselors.

**Guidance Counselors:** Please include completed Recommendation Forms in the student's Pathways to Engineering application packet.

Name of Recommender: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_ Affiliation: \_\_\_\_\_

In what capacities have you known the applicant? \_\_\_\_\_

Please share your opinion of this applicant with us. For each of the attributes listed below, use the following scale to compare this applicant to other students with whom you have worked and check the appropriate descriptor.

	0 = cannot judge	1 = outstanding	2 = very good	3 = adequate	4 = inadequate	5 = not recommended
	0	1	2	3	4	5
Academic abilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applied learning abilities/ Problem Solving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal skills / Interaction style	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation / Perseverance toward educational goals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time management skills / punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity / stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please indicate your evaluation of this applicant's potential for Pathways to Engineering:

A. **OUTSTANDING CANDIDATE.** Pathways to Engineering should actively recruit this student.

B. **STRONG CANDIDATE.** This student is above average and will probably do well.

C. **ACCEPTABLE CANDIDATE.** Guarded optimism. Might need extra support.

D. **UNACCEPTABLE CANDIDATE.** Unlikely to succeed in the Pathways to Engineering program.

Recommender's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation / Perseverance toward educational goals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time management skills / punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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