



**Accounting and Bookkeeping Certificate (ACB1)  
Course of Study 2022-2023**

Fall I				
Course ID	Course Name	T/B/G	Credits	Ck off
ACCT 1010	Financial Accounting	T	3	
ACCT 1200	Excel Accounting Applications	B	3	
ACCT 2110	Income Tax Accounting	T	3	
FYEX 1010	First Year Success Strategies	B	1	
	*Mathematics Elective	G	3	
	<b>Total:</b>		<b>13</b>	

Spring I				
Course ID	Course Name	T/B/G	Credits	Ck off
ACCT 2050	Computer - Aided Accounting	T	3	
ACCT 2220	Managerial Accounting	T	3	
ENGL 1500	Composition I	G	3	
	*Program Elective	T/B/G	3	
	*Program Elective	T/B/G	3	
	*Program Elective	T/B/G	3	
	<b>Total:</b>		<b>18</b>	

Summer I				
Course ID	Course Name	T/B/G	Credits	Ck off
	<b>Total:</b>		<b>0</b>	

**Total Curriculum Hours= 31**

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Program Electives		
BUSM 1310	Legal Environment	3
BUSM 2070	Small Business Management	3
BUSM 2720	Finanacial Management	3
ECON 1510	Microeconomics	3

Mathematics Elective*		
MATH 1050	Quantitative Reasoning	4
MATH 1340	College Algebra	4
MATH 1650	Statistics	3

\*Students should meet with an advisor for mathematics course selection.