

Biennial Review of Zane State Community College's Alcohol and Drug Programs
2021-2023

Mission: **Empowering people through education**

Vision Statement: **A Promising Future for Every One.**

Biennial Review of Alcohol and Other Drug Program Committee Members:

Jaime Schaumleffel, Director of Human Resources

Jennifer Folden, Director of Strategic Communications and College Marketing

Heather Merry, Chief Student Affairs Officer

Jason Latchic, Facilities Manager

Dr. Larisa Harper, Chief Academic Officer

Jody Burchett, Senior Financial Aid Officer

Joe Keating, Executive Director of Operations

Overview

In support of the Drug Free Schools and Campuses Regulations of the Drug Free Schools and Communities Act, Zane State College (ZSC) certifies it has adopted and implemented programs to prevent the abuse of alcohol and use of or distribution of illicit drugs both by ZSC students and employees both on its premises and as part of any of its activities. To ensure our campus community is aware of our efforts, ZSC annually distributes the following in writing to all students and employees:

- Standards of conduct that clearly prohibit the unlawful possession, use of distribution of illicit drugs and alcohol by students and employees
- A description of the legal sanctions under local, state or federal law for the unlawful possession or distribution of illicit drugs and alcohol
- A description of any drug or alcohol counseling, treatment or rehabilitation or re-entry programs that are available to employees or students
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions up to and including expulsion or termination of employment and referral for prosecution

The law also requires that the institution conduct a biennial review of its programs with the following objectives

- Determine the effectiveness of the policy and implementing changes to the alcohol and other drug (AOD) program if they are needed
- Ensure that the sanctions developed are enforced

The biennial review must also include

- The number of drug and alcohol related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials
- The number and type of sanctions ZSC imposes on students or employees as a result of violations

The following materials were reviewed for the biennial review:

Zane State College Student Handbook

Student Code of Conduct for Alcohol/Drug Violations

Zane State College Annual Campus Security Report

Zane State College Drug and Alcohol Policy

Zane State College Alcohol and Drug website

Summary of alcohol and other drug free events

Alcohol and Drug documents available to students, faculty and staff

Compliance with Drug Free schools and Communities Act

Zane State College places importance on making sure our campus has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs by students and employees on its premises and as a part of any of its activities. In addition, upon request, Zane State College has written materials that contain the following information located in Student Services and Human Resources:

- Standards of conduct that prohibit unlawful possession, use or distribution of illicit drugs and alcohol on its property or as a part of its activities
- A description of the health risks associated with the use of illicit drugs and abuse of alcohol
- A description of applicable legal sanctions under local, state or federal law
- A description of counseling or treatment programs
- A statement and description of the disciplinary sanctions the institution will impose on students and employees

Education, Prevention and Intervention

Counseling

Zane State College offers free personal counseling to all students, registered in one or more credit hours. Depending on the circumstances and recommendations provided by the professional, outside referrals may be sought out.

Employee Assistance Program

Zane State College is proud to make available to all benefits-eligible employees a free Employee Assistance Program. The services are outsourced to IMPACT Solutions and they provide a host of distinctive and unique services including: (all of the following services are available to employees and any member of their household) 24/7/365 access to at least a Master's prepared counselor; referrals to vetted and credentialed community-based mental health providers where the individual(s) receives 5-free, face-to-face sessions; unlimited telephonic counseling; identity-theft assistance; legal assistance/counseling; child and elder-care assistance; a robust web-based portal with easy access to articles, resources and interactive features; on-site training and development programs; and, strong, proactive account management practices.

Student Life Assistance Program

Zane State College is proud to make available to all students a free Student Life Assistance Program. Students will have 24/7 phone support to a licensed mental health professional. Students will have access to expanded counseling options (off campus or online). This is great for students who want to have appointments after hours, on weekends, maybe they prefer a male, someone with a specific skill set (this will include up to 3 sessions per issue for free). Resources on the IMPACT website made available to students.

Campus Activities

The following activities were promoted/available for employees and/or students throughout the 2021-2023 academic years:

- Professional Development through Vector Solutions
- Utilization of social media to promote student wellness
- Spring Fest and Fall Fest
- Welcome Day
- Day of Recovery hosted by Genesis Behavioral Health
- Student Wellness Fair

Enforcement

The following link will provide most recent data with any drug and alcohol related violations

[Clery Report](#)

All activities held on campus are drug and alcohol free.

Students who are found to be in violation of this stated prohibition are subject to discipline in accordance with the requirements and procedures of the Student Code of Conduct located online in the [Student Handbook](#)

Sanctions may include disciplinary probation, educational programming, or dismissal from the institution.

Employees who are found to be in violation of this stated prohibition are subject to discipline in accordance applicable employer's rules and procedures. Discipline may include suspension or termination of employment. Both campuses strictly enforce drug and alcohol laws and policies.

Summary and Areas of Need

This meeting allowed for a review of our Drug and Alcohol Policy and ultimately a re-write which was reviewed and approved by the AG's office and reintroduced to Presidents Cabinet. Once approved, the new Drug and Alcohol Policy, which includes students, will be then reviewed by members of the college board.

Communication to students through email continues to be the most effective way to disseminate information, while utilizing FYEX to show students where to locate resources.

Students are also presented with resources during Registration Day and Welcome Day, this has been a more intentional effort to connect students with resources and awareness of policy/procedure.

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