

## PTA Program Application Step Sheet

1. Utilize the Common Health Program Application Checklist and the PTHA Program Application Checklist to ensure you are gathering everything needed for application. Those are located in the Program and Application Information materials.
2. Apply to Zane State College. You must do that before you have access to the Selective Health Programs Application Portal.
3. Request transcripts from your high school and all prior/current colleges. You will need one official copy and one unofficial copy of all transcripts.
4. Submit your official high school transcript to Admissions. Upload and unofficial high school transcript to the Selective Health Programs Application Portal.
5. Submit official college transcripts to the Registrar for evaluation for transfer credit. Upload an unofficial copy of each of your college transcripts to the Selective Health Programs Application Portal.
6. If you have a degree or certificate, provide evidence, such as a copy of your certificate or diploma.
7. If your ACT score is less than 20, register to take the Accuplacer here on campus. If you took the SAT, the ACT conversion score must be at or above 20. Once completed, Accuplacer scores can be found by logging into your My ZSC account.
8. When uploading ACT scores to the Selective Health Programs Application Portal, you may upload a separate report from ACT with your name on it, or a copy of your high school transcript if they are contained in that document.
9. Arrange and complete required observation hours in at least 2 different physical therapy settings types.
10. Compile optional materials (Letters of recommendation and personal experience paper) if desired.
11. Upload all documents to the Selective Health Programs Application Portal. The application can be completed all at once or saved and returned to for completion.