



**Accounting and Bookkeeping Certificate (AB-1)
Course of Study 2020-2021**

Fall I				
Course ID	Course Name	T/B/G	Credits	Ck off
ACCT 1110	Accounting I	T	4	
ACCT 1200	Excel Accounting Applications	B	3	
ACCT 2110	Income Tax Accounting	T	3	
FYEX 1010	First Year Success Strategies	B	1	
MATH 1340	College Algebra	G	4	
	Total:		15	

Spring I				
Course ID	Course Name	T/B/G	Credits	Ck off
ACCT 1120	Accounting II	T	4	
ACCT 2050	Computer - Aided Accounting	B	3	
ACCT 2100	Payroll Accounting	T	3	
ENGL 1500	Composition I	G	3	
	*Program Elective	T/B/G	3	
	Total:		16	

Summer I				
Course ID	Course Name	T/B/G	Credits	Ck off
	Total:		0	

Curriculum Summary: General (G)/Basic (B) = 14 Hours

Technical (T) = 17 Hours

Total Curriculum Hours= 31

ADDITIONAL INFORMATION ON REVERSE

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Program Electives		
BUSM 1310	Legal Environment	3
BUSM 1510	Microeconomics	3
BUSM 2070	Small Business Management	3