



**CORPORATE OFFICE**  
2845 Bell Street  
Zanesville, OH 43701-1720

740-588-6427  
1-800-297-9421  
Fax: 740-588-6452

# CAREER OPPORTUNITIES

## Family Case Manager

### Morgan County

#### ***Position Summary:***

The Family Case Manager is responsible to work with children, families, and agencies in a partnering, collaborating effort to help restore mental and emotional health to the individuals involved.

#### ***Responsibilities Include:***

1. Responsible for providing direct clinical services.  
Duties include but are not limited to:
  - a. Provides family case management services in a professional and tactful manner with concern for the client's well-being.
  - b. Attends all local county collaborative meetings and keep updated on cases local to that county as assigned by supervisor.
  - c. Assistance from the county manager/counselors may be requested in developing treatment plans and Families and Children First participation for families with the Families and Children First Council.
  - d. Provides continuous contacts with local agencies and schools on all clients.
  - e. Other duties as assigned by supervisor.
2. Responsible for providing prevention, community education and training if so assigned.
  - a. Fulfills contract obligations when assigned
  - b. Provides mental health prevention services to community agencies when requested.
  - c. Provides educational services to community agencies and/or groups when requested by supervisor.
3. Responsible for maintaining and submitting required documentation within current Allwell Behavioral Health Services policies and procedures or any other sanctioning body.
4. Complies with clinical supervision requirements.  
Attends 95% of clinical supervision meetings

#### ***Abilities/Skills:***

- ✓ Must possess good organizational and communication skills.
- ✓ Must demonstrate good judgment skills.
- ✓ Able to utilize basic problem solving skills.



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- ✓ Able to resolve crisis situations in the most clinically effective manner.
- ✓ Must possess a valid Ohio driver license with acceptable driving record.

***Education/Experience/Licensure:***

- Associates Degree in Mental Health/Social Services or related field

*Full-time:* 40 hours per week

**If interested in this position, please send a resume to [apply@allwell.org](mailto:apply@allwell.org)**