



SEE SOMETHING



SAY SOMETHING



DO SOMETHING

Zane State College: A Title IX communication distribution to all employees

See Something - Say Something - Do Something

Zane State College is committed to creating a safe, supportive learning and working environment for all members of the College community. Campus safety is our top priority, and we take all reports of misconduct seriously to protect everyone’s health and well-being.

The College depends on community members to identify and report behaviors of concern so that the College can provide distressed students and employees with appropriate support services and resources. You can help by being aware of your surroundings on campus and reporting any unusual activity you may witness.

We are all responsible for campus safety. If you see something, say and do something about it—report any concerning behavior or suspicious activity.



See Something

We are all in a position to demonstrate compassion and sensitivity to Zane State College community members in distress. Someone may feel alone, isolated, or even hopeless and not know how to ask for help. You may be the first person to SEE SOMETHING distressing in a student or fellow employee. It is important to be aware of your surroundings so you notice potentially problematic changes in behavior.



Say Something

If you notice something amiss in your interactions with a student or fellow employee, chances are the individual is having difficulties in other areas of life as well. Trust your instincts and SAY SOMETHING if someone leaves you feeling worried, alarmed, or threatened!



Do Something

Sometimes people cannot or will not turn to family or friends for help. DO SOMETHING! Your expression of concern may be a critical factor in helping someone turn things around.

- Report present or on-going emergencies to the Campus Safety & Security (cell) 740-683-3584 or dial 1111 on campus phone; or, call local police at 911.
- Report non-emergency situations by filing a report with Zane State College’s Maxient system: go to [www.zanestate.edu](http://www.zanestate.edu) and click on ‘Title IX’ and/or click on ‘Report Incident or Complaint’.

Sexual misconduct can be reported to any employee including faculty members, and to the Title IX Coordinator in person, over the phone, or via e-mail, or by submitting a report through Maxient (*see instructions in second bullet above*).