

Hi everyone,

We hope this email finds you all well! We in the College Credit Plus Office at Zane State College want to extend our **thank you** over the semester as we have aligned our internal and external processes to ensure the academic integrity of our course content and compliance with the Higher Learning Commission. We are continuing to implement deadlines that will allow us to best serve our high school partners. We believe that adhering to these deadlines will allow us to better serve our partners, and we thank you in advance for your cooperation! Upcoming deadlines for Fall 2018 Semester are:

June 1, 2018 is the last day to let us know if your school intends to teach Fall semester 2018 College Credit Plus classes through Zane State College. **The required CCPH course list document is attached. This must be completed and submitted to mdruckenbrodt@zanestate.edu by the deadline.**

June 1, 2018 is the last day to submit any CCP applications for high school students who submitted their letter of intent by the 2018-2019 deadline. **The required CCP application is attached. This must be completed and submitted to mdruckenbrodt@zanestate.edu by the deadline.**

July 1, 2018 is the last day to send us the rough rosters for Fall semester 2018 College Credit Plus classes through Zane State College. **The required CCP class registration document is attached. This must be completed and submitted to mdruckenbrodt@zanestate.edu by the deadline.**

As a reminder, students planning to enroll for the first time need:

- ✓ A College Credit Plus letter of intent turned in to their guidance counselors by April 1, 2018 (or special permission of their superintendent or principal).
- ✓ A completed CCP Zane State College application (attached)
- ✓ A high school transcript
- ✓ Placement scores (ACT, SAT or Accuplacer) If you need to arrange testing at your high school, please email mdruckenbrodt@zanestate.edu. If your student(s) need to arrange testing at our Testing Center here at Zane State College, please have them call 740.588.1323.

All student placement into Zane State College courses must align with the 2017-2018 course addenda under "minimum student preparation." Student placement will be reviewed and approved by Zane State College personnel as we enroll students into classes.

If you have not yet heard from your faculty mentor, please find the contacts to arrange that connection below. If you are not sure who your contact should be, please contact the department chair.

Business and Engineering Tech

Dean Randy Wharton 740-588-1379 rwharton@zanestate.edu

Department Chair IT, Business & Accounting and PD, Dr. Amy Wilson, Paralegal 740-588-1339 awilson@zanestate.edu

PD, Dan Amspaugh, Business 740-588-4117 damsbaugh@zanestate.edu

DD, Marcie Moore, IT, 740-588-1229 mmoore@zanestate.edu

Chair Math, Science & Engineering Technology, Elizabeth Kline, 740-588-4116, ekline@zanestate.edu

DD, Kathryn Hooper-Boyd, Sciences 740-588-4159 khooper@zanestate.edu

DD Mysti Hobson, Math 740-588-4157 rmiller@zanestate.edu

PD, Deanna Duche, Welding 740-588-1378 dduche@zanestate.edu

Health, Liberal Arts, & Public Services

Dean, Dr Barb Shelby, 740-588-1315 bshelby@zanestate.edu

Department Chair Medical and Social/Public Services, Kim Lawler, 740-588-1223 klawler@zanestate.edu

PD, Shelly Zimmerman, Sport and Fitness 740-588-1270 szimmerman@zanestate.edu

PD, John Gibson, CJ, 740-588-1238 jgibson@zanestate.edu

Department Chair English, Education & Social/Behavioral Sciences and DD, Senti Longkumer, 740-588-4155
slongkumer@zanestate.edu

DD, Dr. Roy Fish, Behavioral Sciences 740-588-1347 rfish@zanestate.edu

PD, Kara Walsh, Education 740-588-1298 kwalsh@zanestate.edu

PD = Program Director, DD Department Director

Thank you for all the work you do!

Michaele Druckenbrodt

College Credit Plus Field Advisor

(740) 588-1218